



PRESENTS

IEEE vTools

Tutorials

Topic: Create a Report (L31) from an existing Event

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CREATE NEW REPORT using Existing Event

IEEE.org | IEEE Xplore Digital Library | IEEE Standards |

Click on "EVENTS REPORTING"

Sign Out

IEEE vTools **EVENTS**



VTTOOLS ▾ SEARCH EVENTS CREATE AN EVENT **EVENTS REPORTING** VIEW FEEDS ABOUT

Welcome,

You must be signed in to create a report.

About vTools Events

vTools Events is used for managing section and chapter events. Officers can create event announcements with no dependence on webmaster availability and show them on your website. Event registration with or without credit card payments is available.

[Learn more about vTools Events](#)

Map shows all upcoming or past IEEE events.

Region

Section



Recent Activity

2016 Officers Training	Edit
Update on ATSC 3.0 - Dist...	Edit
PCJS Consultants Network ...	Edit
Graduate Student Pizza Talks	Edit
7th IEEE Integrated STEM E...	Edit
IEEE PCJS Young Profession...	Edit
Mastering Dots and Boxes: ...	Edit
IEEE Workshop on In-Buildin...	Edit



Search Events



Create an Event



Edit an Event



Events Reporting



View Feeds

Click on "EVENTS REPORTING" icon

EVENTS REPORTING – Create New Report Using Existing Event

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Sign Out

IEEE

VTOLS SEARCH EVENTS IN EVENT EVENTS REPORTING VIEW FEEDS ABOUT Welcome,

EVENTS REPORTING

Create New Report **Create New Report Using Existing Event** Search

Displaying 1-10 of 252 Reports found, sorted by Reported on Date (desc), Region, Section. [Download results as CSV](#)

← Previous 1 2 3 4 5 6 7 8 9 ... 25 26 Next →

Title	Reg	Sec	Org	Date	Rep. Date	By	Event Category	Options
2016 Officer Training	1	PRINCETON/...	(section)	25 Jul 2016...	26 Jul 2016...	Vera Lee Sh...	Administrative	View Edit
Report option	1	PRINCETON/...	(section)	20 Jul 2016...	20 Jul 2016...	Vera Lee Sh...	Technical	View Edit
Copy PCJS Award Dinner	1	PRINCETON/...	(section)	09 May 201...	12 Jul 2016...	Vera Lee Sh...	Nontechnical	View
PRINCETON ACM / IEEE-CS CHAP...	1	PRINCETON/...	C16	15 Jan 2015..	17 Jun 2015..	Subramania...	Technical	View
Princeton ACM/ IEEE Computer S...	1	PRINCETON/...	C16	11 Jun 2015..	17 Jun 2015..	Subramania...	Administrative	View
PCJS CS/Princeton ACM Annual Di...	1	PRINCETON/...	C16	14 May 201...	17 Jun 2015..	Subramania...	Technical	View
Resonant modes in silicon nanobe...	1	PRINCETON/...	PHO36	05 Jun 2015..	08 Jun 2015..	Wei Jiang	Technical	View
Microwave and Millimeter Wave P...	1	PRINCETON/...	AP03/ED15/...	23 Mar 2015..	03 Jun 2015..	Allen Katz	Technical	View
PCJS Award Dinner	1	PRINCETON/...	(section)	20 Jun 2014..	27 May 201...	Habib Ahson	Nontechnical	View
40th Trenton Computer Festival (...)	1	PRINCETON/...	(section)	21 Mar 2015..	27 May 201...	Habib Ahson	Professional	View

← Previous 1 2 3 4 5 6 7 8 9 ... 25 26 Next →

Click on "Create New Report Using Existing Event" to search for existing events.

SEARCH FOR EXISTING EVENTS

Search for existing events.

SEARCH EVENTS Learn how to integrate Event notices with your website

Search term Exact

Event Category

Event Sub-category

Region

Society

Organizational Unit

Society

Event Date & Time

Recent Events | Upcoming Events

After

Before

now

Location

Within

of

Virtual?

Displaying 1-10 of 190 Events found, sorted by Event Date (desc), Region, Section.

← Previous 1 2 3 4 5 6 7 8 9 ... 18 19 Next →

Title	Date	Reg	Section	Location	Virtual?	Options
Reg 1 meeting	25 Jul 2016...	1	PRINCETON/CENTRAL J...	Piscataway, ...	No	View Edit Report
IEEE HUMANATARIAN TECHN...						View Edit Report
Sherwin Williams						View Edit Report
Meeting on Artificial Intellige						View Edit Report

The results listed include a "Report" option. Click on "Report" to copy the event information into the report (L31) form.

Note: Report option will only be available when:

- No report has been submitted
- or
- Report has been submitted and available to edit up to 7 days after submission.



CREATE REPORT Using Existing Event Information

EVENTS REPORTING

Please fill out the event report information below to create a new IFFF event report.

DETAILS

HOST

LOCATION

SPEAKERS

HOST

Region * ? 1

Contact Email * ?

Cosponsor Name ?

Section * ?

PRINCETON/CENTRAL JERSEY

Organizational Unit * ?

City ?

Country, State/Province * ?

Cancel Create Save

Cancel Create Save Next ^

SPEAKERS

1ST SPEAKER INFORMATION

2ND SPEAKER INFORMATION

Cancel Create Save Next ^

To open a section on the form, click on the section.

Only **one** section can be expanded at a time.

To go to the next section, click on another **section** or **Next**.

Click on a **section** to expand and edit content that has been copied using the existing event details.

Form **options** are displayed at the bottom of each section.

Click on "1st **speaker Information**" to fill in the details about a speaker.

REPORT – DETAILS

EVENTS REPORTING

Please fill out the event report information below to create a new IEEE event report. You can edit the information and show form options.

DETAILS – you can edit the content as needed and provide **attendance numbers**.

DETAILS * Denotes a required field

Title *

Start time *

End time *

Category * **Sub-category ***

Time Zone *

Description *

B *I* U Font Family

This will be the annual officers training session.

Keywords *

IEEE Member Attendance * **Guest Attendance ***

Admission Charge? * **Students Invited?**

Click on **“Save”** to create and submit the report(L31) .

Review submitted REPORT (L31)

Report was successfully created

2016 OFFICERS TRAINING

This will be the annual officers training session.

Keywords Officers Training
Event Category: **Administrative**
Event Sub-Category: **Officer Training**

🕒 DATE AND TIME | 📍 LOCATION | ✉ CONTACT | 📄 REGISTRATION

Date: **27 July 2016**
Time: **11:00 AM to 12:00 PM**
All times are US/Eastern

Region: **1**
Section: **PRINCETON/CENTRAL JERSEY**
Piscataway, New Jersey
Organizational Unit: **(section)**

Submitter:
Vera Lee Sharoff
v-sharoff@ieee.org
Created on: **27 July 2016 02:33 PM**

Guest Attendance: **0**
IEEE Member Attendance: **5**

Note - you may edit the report up to 7 days after submission.

Edit this Report

Create from Existing

Search Event Reports

Editing L31 reports is only allowed for one week after the initial submission. If changes are required later, please contact l31-help@ieee.org for assistance.

If you need help, send email to l31-help@ieee.org for assistance.

View an existing event – Create /Edit Report option

SEARCH EVENTS

Learn how to integrate Event notices with your website

Search term ?

Exact

Region ?

Society ?

Location ?

Within

Event Date & Time ?

Recent Events | Upcoming Events

After

now

Before

Virtual? ?

Clear

Search

IEEE WORKSHOP ON IN-BUILDING WIRELESS SOLUTIONS - POSTPONED TO NOVEMBER

The focus of the workshop will be on In Building Wireless Solutions. Mobile data traffic has seen exponential growth in-building environments based on vendor surveys and market analysts reports. This exploding traffic has not been adequately serviced at points of consumption. There is a huge market opportunity to address this underserved segment by enhancing in building coverage and capacity and leveraging this for new value added services.

This workshop will cover use cases for venues such as stadiums, malls, airports, subway tunnels, hospitals, hotels, enterprise to enhance user experience. The role of wireless technologies such 5G, LTE, WiFi, advanced DAS, small cells, indoor CPRI, radio over Ethernet, and others to augment coverage and capacity will be addressed. The use of SDN/NFV for faster introduction of new services at lower deployment cost to enable delivery of value added services will also be considered.

This presents an emerging opportunity for operators to work with venue owners, leveraging IoT and an open collaborative environment for compelling ROI. This workshop will also discuss various business models that are Carrier Driven, Venue Owner Driven, and Neutral Host Driven for creating smart service offerings that are venue specific.

The workshop will provide a forum to industry executives, academics, operators, venue owners, technology providers, vendors, system integrators, and end users to participate and be informed about the evolving landscape of in-building wireless solutions, technologies, deployment use cases and business models.

DATE AND TIME | LOCATION | CONTACT | REGISTRATION

Date: 14 November 2016

Time: 08:00 AM to 06:00 PM

All times are US/Eastern

Add Meeting to Calendar

178 Ryders Lane

New Brunswick, New Jersey

United States 08901-8556

Building: Rutgers University Inn & Conference Center



Email meeting contact

Admission fee applies ?

Starts 21 January 2016 09:00 AM

Ends 14 November 2016 04:00 PM

All times are US/Eastern

Register Now

Download results as CSV

	Reg	Section	Location	Virtual?	Options
ep 201...	1	PRINCETON/CENTRAL J...	Princeton , ...	No	View Edit Report
ep 201...	1	PRINCETON/CENTRAL J...	Newark, Ne...	No	View Edit Report
ov 201...	1	PRINCETON/CENTRAL J...	New Brunsw...	No	View Edit Report
ar 2017...	1	PRINCETON/CENTRAL J...	Princeton , ...	No	View Edit Report

The "View" option will display the event with options at bottom of page .

Edit

Create from Existing

View Statistics

Create/Edit Report

"Create/Edit Report" option will copy the event information into the report (L31) form.



Thank you!

IEEE vTools

End of the tutorial

Thank you for viewing the tutorial. Please remember to visit vTools' site (<http://vtools.ieee.org>) to learn more about our projects. If you have any questions regarding [vTools.Events](#), please email us at: meetings-vtools@ieee.org.

Thank you!