

## IEEE CEDA EC Meeting

January 17, 2020

9:00 – 10:00 am CT

**Attendees:** Yao-Wen Chang, David Atienza, Agnieszka Dubaj, Cristiana Bolchini, Tsung-Yi Ho, Luca Fanucci, L. Miguel Silveira, Vasilis Pavlidis, Enrico Macii, Ian O'Connor, Dennis Brophy, Qi Zhu, Subhasish Mitra, Ayse Kivilcim Coskun

**Staff:** Brooke Johnson

Meeting called to order at 9:03 am CST.

**Approval of the past minutes** (Brooke & Yao-Wen)

**Motion:** It is moved to approve the minutes of the December 2019 EC meeting as written. Motion passed.

**EC introduction** (all EC members)

Introductions were made by each EC member.

**Assistant/Associate VP** (David)

This position has been created to aid in the knowledge transfer from VPs to their successor.

The Assistant VP will assist with relevant tasks and train under the VP to gain an understanding of the role prior to taking office.

Each VP will be responsible for selecting their own Assistant/Associate VP; however, these individuals will be formally appointed by the President. A proposed list of potential Assistant VPs is available should support be needed in selecting an Assistant VP.

**Planned tasks for 2020 (and 2021)** (all EC members)

A roundtable discussion of plans for the coming year was held. These plans include:

### *General CEDA Operations*

- Monitor the IEEE Fellows Committee activities to ensure the motion to remove Council's rights to elevate fellows does not reappear
- Update and establish the documentation for the VP responsibilities and CEDA committees
- Solicit EC approval of the full CEDA Fellows Committee
- Improve the process for requests for CEDA funding
- Establish the student grant guidelines and procedure

### *Publications*

- Determine a path forward for Open Access for CEDA's publications
- TCAD special issues and scope expansion
- Potential to launch a new publication in new and emerging topic areas

### *Chapters*

- Establish new CEDA chapters, with a focus in China and/or California
- Increase chapter activities within currently inactive chapters
- Solicit year end chapter reports

### *Conferences*

- Review and discuss improvements for the financial support offered at conferences
- Increase the number of CEDA sponsored conferences
- Expand the regional coverage of CEDA conferences

### *Awards*

- Increase the number of nominations for the Early Career award

### *Standards*

- Finalize the CEDA standards policies and procedures
- Engage with local chapters on standards projects
- Launch multi-society standards projects
- Increase gender and geographical diversity

### *Publicity*

- Shift the publication schedule of Currents to the even months of the year
- Increase visibility of our chapter activities among CEDA participants
- Post recorded DL talks to our website. Implementation will be discussed in March
- The EC was reminded we can advertise events and conferences on social media for minimal cost

### *Strategy*

- Define the goals and objectives of the VP Strategy and corresponding committee
- Expand the relationship of CEDA to other technical and scientific areas

### **DATE preparation:** (Yao-Wen)

The EC meeting will be held on Monday, March 9<sup>th</sup> from 9:00 am – 1:30 pm at DATE in Grenoble, France.

### **2020 Budget and plan for technical activities** (Tsung-Yi)

To be discussed during the February EC meeting.

### **Student grants** (Tsung-Yi, Cristiana)

This should be spearheaded by VP Activities or VP Young Professionals.

**Motion: It is moved to adjourn. David Atienza 2<sup>nd</sup>. Motion passed.**

Next EC meeting is February 21<sup>st</sup> from 9-10 am CST