

## IEEE CEDA EC Meeting

February 21, 2020 | 9:00 – 10:00 am CT

**Attendees:** Yao-Wen Chang, David Atienza, Gi-Joon Nam, Agnieszka Dubaj, Cristiana Bolchini, Tsung-Yi Ho, Luca Fanucci, L. Miguel Silveira, Enrico Macii, Ian O'Connor, Dennis Brophy, Subhasish Mitra, Ayse Coskun, Ioana Vatajelu

**Staff:** Brooke Johnson

Meeting called to order at 9:08 am CST.

**Approval of the past minutes** (Brooke & Yao-Wen)

**Motion:** It is moved to approve the minutes of the January 2020 EC meeting as written. Motion passed.

**March EC Meeting Reminder** (Yao-Wen Chang)

The EC meeting at DATE will be held from 9am-1:30pm, Monday, March 9th at the Alpexpo in Grenoble, France. An RSVP for this meeting was sent by Brooke on Feb. 13<sup>th</sup>. If you did not receive this email, please inform Brooke as soon as possible.

EC members will be reimbursed expenses for the day before, day of and day after the meeting and up to two nights of hotel accommodations. All receipts and the completed expense report should be submitted using Concur.

**ACTION ITEM:** All EC Members – Please finalize your 2020 committees and email each list of committee members to Yao-Wen and Brooke by March 9<sup>th</sup>.

**ACTION ITEM:** Brooke – Send the EC meeting invitation for DATE 2020 to Georges Gielen, Deputy VP of Awards.

**IEEE TAB meeting debrief** (Gi-Joon)

Gi-Joon overviewed the February 2020 IEEE TAB meeting. The full agenda and presentations can be found [here](#).

**Local chapter supports discussion with Tsung-Yi / Christiana** (Gi-Joon)

Budget requests are forthcoming from the CEDA Chapter Chairs.

It was suggested that we continue to monitor whether the chapters are using their funding as they proposed.

It was recommended to continue the local chapter meetings at DAC and ICCAD as well as the yearly IEEE yearend chapter report.

**Finance report for 2019** (Cristiana)

2019 financial results will be available by the March EC meeting.

Revenues are projected to be higher than expected, however, these have not been finalized.

We would like to have an idea of all the potential funding requests for initiatives for the year and discuss these during the EC meeting on March 9<sup>th</sup>.

**IEEE CEDA student travel grant program** (Qi and Tsung-Yi)

The budget for the 2020 student travel grant program is \$20k. Tsung-Yi Ho and Qi Zhu will continue to finalize this project and it will be discussed during the EC meeting at DATE.

**ACTION ITEM:** Brooke to troubleshoot the EC listserv and EC CEDA email aliases to ensure all EC members are receiving these emails.

**MOTION:** Agnieszka Dubaj moved to adjourn. David Atienza 2<sup>nd</sup>. Motion passed.