

## **CEDA EC Meeting**

**March 20, 2020 | 9:00 am CDT**

**Attendees:** Yao-Wen Chang, Tsung-Yi Ho, L. Miguel Silveira, Enrico Macii, Luca Fanucci, Gi-Joon Nam, Cristiana Bolchini, Dennis Brophy, Ian O'Connor, Ioana Vatajelu, Qi Zhu, Subhasish Mitra, Brooke Johnson

**Partial Attendance:** Ayse Coskun, David Atienza, Agnieszka Dubaj

**Call to Order:** The meeting was called to order at 9:01 am CDT.

### **Minutes approval**

**MOTION:** It is moved to approve the February CEDA EC meeting minutes as written. Agnieszka Dubaj 2<sup>nd</sup>. Motion passed.

### **Finance – Cristiana**

The final financial figures for 2019 have yet to be received, but are expected to be available soon.

Cristiana reviewed the main expenses and changes in CEDA's finances in 2019.

The original net revenue projected for the 2020 budget is \$175k, however, this is seen as a very optimistic outlook given the COVID-19 pandemic.

EC members will be reimbursed for the meeting expenses associated with canceling your travel to the EC meeting in Grenoble, France. You can begin submitting these reimbursement requests in Concur, however, please expect a slightly longer processing time.

If there are any suggestions or requests for updates to the CEDA website, please send these to Brooke, as this work is included in the CEDA budget.

Funding requests not in the 2020 budget:

- Low-Power Computer Vision – approved \$2.5k
- MPSoC - \$5k
- DAC support to students - \$10k

**ACTION ITEM:** Luca Fanucci to notify MPSoC that the additional \$5k funding request for 2020 was not approved by the CEDA EC.

Discussion was held on the plans for DAC support for students.

**ACTION ITEM:** Ayse Coskun to notify DAC 2020 conference organizers that with the current pandemic situation CEDA will be frugal with additional funding for DAC 2020, but may consider additional funding of student support at DAC 2021.

Please begin thinking of any new initiatives or projects that we would like to implement in 2021 so they can be included in the 2021 budget. The deadline to submit the 2021 budget is in June/July.

### **Technical Activities – Tsung-Yi**

Tsung-Yi presented on the technical activities of CEDA.

Chapter funding requests were received from all but three of the 16 CEDA chapters totaling \$52.7k.

Due to the current state of the pandemic, it was suggested the EC might consider implementing guidelines to allocate up to \$1k per chapter for meetings and up to \$4k per chapter for special events.

It is suggested to implement a system to better monitor the activities of our chapters and intervene when chapters become inactive.

**ACTION ITEM:** Gi-Joon Nam to collaborate with Tsung-Yi on best practices for monitoring the submission of each chapter's yearly report to IEEE.

Discussion was held on the capabilities of Chapters and DLs hosting virtual meetings or events during the COVID-19 pandemic. This is something that should be considered.

**ACTION ITEM:** Tsung-Yi Ho and Brooke Johnson to collaborate in contacting the outgoing CEDA DLs and offer to present a Certificate of Appreciation during the luncheon at DAC 2020 or directly by mail.

No nominations were received during the Call for DLs. It was suggested to extend the nomination deadline to mid-April.

Tsung-Yi reviewed the DL guidelines and luncheon talk speakers for ICCAD 2020.

#### **Young Professionals – Qi**

Qi overviewed the potential YP activities for 2020.

The Student Travel Grant Program is new this year with a budget of \$20k. For CEDA-sponsored conferences, the conference organizers will be responsible for determining who receives these grants based on the guidelines provided by the YP Committee.

#### **Initiatives – Ian**

The Initiative Committee and portfolio were reviewed by Ian.

A decision will need to be made on whether or not to continue pursuing participation in EDA for Power Electronics.

It was suggested to narrow the focus to fewer initiatives, and pursue participation in CVPR.

#### **Awards – Subhasish**

Please consider nominating a colleague for the 2020 Ernest S. Kuh Early Career Award. We may need to consider canceling this award if the number of nominations doesn't increase from last year.

The remaining VP reports (conferences, publications, awards, standards, strategy and publicity) will be postponed to the April 17<sup>th</sup> EC meeting.

It was recommended to increase the future EC meeting time allotment from 1 hour to 2 hours.

**ACTION ITEM:** All EC members should respond to the email Yao-Wen sent on March 20<sup>th</sup> regarding the order for EC jackets and hats by March 27, 2020.

**MOTION:** Subhasish Mitra moved to adjourn the meeting. Dennis Brophy 2<sup>nd</sup>. Motion passed.

**Next EC Meeting:** Friday, April 17<sup>th</sup> at 9:00 am CDT