

Attendees: David, Gi-Joon, Miguel, Luca, Shishpal, Yao-Wen, Ayse, Cristiana, Subhasish

Absentees: Vasilis, Agnieszka, José, Dennis

Staff: Jennifir McGillis

David (President) :

- Call to Order / Approval of [November Minutes](#)

Motion to approve minutes as previously distributed (David)

Motion passed

- Start of year discussion/intros
- Presentation of best practices for VPs and subcommittees roles
- CEDA EC Meeting at DATE 2018

CEDA EC Meeting – Monday, March 19th (co-located with DATE 2018, Dresden, Germany)

09:00 - 12:40 CEDA Executive Committee (EC) Meeting (ICC room 7; breakfast provided- 08:30)

13:00 - 14:30 CEDA EC Lunch ([Palais Bistro](#) at the Hotel Taschenbergpalais Kempinski)

15:00 - 16:30 CEDA EC Photo and Headshots (ICC)

AI- (Jennifir) get availability of EC for photo- shoot before lunch so that all are present

Luca (Conferences):

- Interaction with CASS and remainder of parent societies
- Request for a 25% financial sponsorship for the 23rd IEEE International Conference on Emerging Technologies and Factory Automation (EFTA) - September 4-7, 2018, Torino, Italy
 - Related Materials
 - [Application slides](#)
 - [Financials](#)

Gi-Joon (Technical Activities):

- DLP program, renewal of lecturers of 2017
 - [Call for DL participation](#)
 - [Nomination form](#)

AI- GJN and SM to discuss DLP offline and update EC

- Discussion about interaction with Tunisia Local Chapter and sponsorship process of activities in general (not followed for ACIT'17).
- Local chapter banking account setup process (China Shanghai chapter issue)
- SMACD's request for \$1K Financial Sponsorship for the EDA Competition
 - [Proposal pdf](#)
- Update on the Cadence Global Collaboration Framework (2018 period)
 - Link to sponsored events by Cadence in 2018:
<https://www.dropbox.com/s/05ulmhidbywxkpv/Appendix-Cadence%20sponsored%20CEDA%20events-List2018-ProposedBudgets-v3%20%28002%29.docx?dl=0>

Roundtable Discussion:

- Open questions from EC members
Newton Award Discussion- Subhasish

Action Items	Who	Due
Please complete the Google Form sent by Jennifir for DATE mtg	EC	20 January
please look over papers in your field- Newton Award nomination link: http://ieee-ceda.org/form/a-richard-newton-technical-impac?source_entity_type=node&source_entity_id=361	EC	NLT 1 FEB