

CEDA EC Meeting

18 March 2022 | 10:00 – 11:00 am ET

Attendees: Cristiana Bolchini, Yao-Wen Chang, Aparna Dey, Agnieszka Dubaj, Joerg Henkel, Jiang Hu, Enrico Macii, Masanori Hashimoto, Tsung-Yi Ho, Gi-Joon Nam, Miguel Silveira, Elena-Iona Vatajelu, Marina Zapater, Qi Zhu

Staff: Amanda Osborn

Gi-Joon called the meeting to order at 10:03 am ET and conducted roll call.

MOTION: It is moved to approve the February 2022 EC meeting minutes as written. Miguel Silveira seconded. Motion passed.

Conferences (Cristiana)

Cristiana provided an update on the virtual DATE conference. The format was changed this year and they determining if this format will work for future conferences. Cristiana will assess the effectiveness after the conclusion of DATE. She noted the number of attendees may have gone up because the conference fees decreased and registrants are saving on travelling. CEDA conferences need to find valuable content to attract members at future conferences. The keynote talks and the panels will be available after the conference.

DAC/ICCAD Distinguished Speaker (Tsung-Yi)

Tsung-Yi compiled a list of proposed speakers for DAC and ICCAD Distinguished Speaker Luncheons. Amanda to send out Google Form to receive feedback from EC. Jorg noted that Giovanni de Micheli may have been invited to be a keynote speaker. A discussion was held on the selection process. We need to better coordinate between DAC and ICCAD for the speaker invitation and selection. TY took into consideration the technical area and geographical location in proximity to the conference location. Also, keep in mind gender diversity when selecting speakers.

Action Item: Amanda Osborn to find out when the deadline for the program to include the luncheon is.

Society/Council Initiative Spending (Gi-Joon)

Gi-Joon reviewed the IEEE initiative spending rules for the 3% and 50% spending. The primary purpose for these rules is to allow OUs to utilize a portion of their reserves balance for strategic projects. After 3 years, the OU may decide to make the initiative part of the standing budget. Gi-Joon noted that the chapters started as an initiative project. Gi-Joon reviewed the current IEEE Future Directions coverage for 2022 and graduated initiatives.

Action Item: Ian, Tsung-Yi, Enrico, and Marina to identify strategic projects for 2022 to utilize the 3% and 50% spending rules.

Awards Update (Amanda)

Kaufman Award Dinner

The Kaufman Awards Dinner will be held on May 12 at the Glass House in San Jose, CA, USA. As part of the sponsorship, CEDA receives 10 RSVPs. Subhasish Mitra will attend on behalf of Georges. There are 6 available tickets.

Action Item: The EC to send Amanda if they would like to attend the dinner or names of those they recommend to attend.

TCAD Donald Pederson Award

The nomination deadline was on March 15. David Atienza has finalized his editorial board and will begin to review the submitted nominations and identify papers based on the selection process established by the previous EiC.

There was a discussion held prior to the EC meeting about if this award should be presented at DAC or ICCAD. It was noted that both the CEDA website and TABARC Manual list the award is presented at ICCAD. The recommendation is to formally change the presentation to be at DAC as the conference has a larger audience which means more exposure and is earlier in the year.

Amanda reviewed the process and challenges with changing the award description in the TABARC Manual.

It was noted that not all EC members are present and should have an opportunity to discuss this change. It was also noted that these proposed changes need to be sent to the ICCAD EC.

Action Item: Amanda to send summary of proposed changed to the TCAD Donald Pederson Best Paper Award to the CEDA EC.

Action Item: Amanda to send summary of proposed changed to the TCAD Donald Pederson Best Paper Award to Tsung-Yi for the ICCAD EC.

A discussion was held on best practices. There needs to be an Awards Guideline created to include best practices and changes that are made throughout the years so the knowledge isn't lost due to staff and volunteer turnover.

Gi-Joon noted that he would like best practices to be established and recorded for all CEDA activities.

Administrative Updates (Amanda)

The RSVP form was sent out by Amanda to the EC and BoG for the meeting at DAC. The deadline to submit is March 28. The counts are due to SmithBucklin by April 1.

Amanda reminded the EC and BoG to sign up to be a CEDA participant. It was noted this was a requirement for FEC chair and evaluating committee members.

Dana Mallett is no longer with Conference Catalysts. Amanda is finalizing interviews this week. The person will primarily support CEDA under the purview of Amanda's pod.

The next EC Meeting is Friday, 15 April at 10AM EDT.

The meeting adjourned at 11:03 AM EDT.