

CEDA Executive Committee Meeting -- Date and Time: May 15, Friday, 2015, 11:00am US Eastern.

Participants:

Shishpal Rawat
Hidetoshi Onodera
Helmut Graeb
David Atienza
Jennifer McGillis
Donatella Sciuto
Sachin Sapatnekar
José Ayala

Absentees:

Sani Nassif
Yao-Wen Chang
Patrick Groeneveld
Ayse Coskun

Agenda:

- Shishpal:

- Call to order
- Status/Plans Discussion by all; each VP/Chair will have approx. 20m at BoG for presentation
- Order of presenters; Sachin will be first
 - give overview of CEDA's current state
 - overview of last 2 years
 - future direction and efforts to streamline procedures and efforts in regards to operations

- Sachin:

- Update- 2014 financials just came in; just under 150K surplus
 - lower than previous years; good; money spent for good causes
- For BoG presentation
 - Will give current financial status; include current projects
 - Discuss Proposed Initiatives
 - (Shishpal) IEEE changes; effect on CEDA (Sachin- unsure at this point)
 - (Donatella) show main sources of income; projections for future (impact); possible strategies

- David:

- (Shishpal) Show status of current conferences (healthy, not)
- For BoG presentation
 - Trends
 - Strategies
 - link with org bodies; how to position CEDA
 - important for CEDA to have identity at conferences (currently unclear)
 - (Shishpal) how to identify regions around globe open to growth in our areas?
 - Report current efforts/achievements; propose growth in other areas; and in other geographic regions (Asia, Africa...)
 - (Sachin)- make proposed growth efforts part of strategy over multiple years
 - organizing conferences; streamlining; use of website and materials effectively
 - (Shishpal) part of strategy; simplify process for conference organizers working with CEDA

- Helmut:

- Will not attend DAC; Sachin will present material
- For BoG presentation
 - Strategies
 - new journals
 - beyond classic EDA
 - "open access" report
 - (Shishpal) timely delivery of materials
 - online journals
 - (Sachin) geographic distribution from IEEE subscription services for print subscribers
 - Helmut requested loss financials for D&T

- Hidetoshi:

- For BoG presentation
 - (Shishpal) Cover all awards given at ICCAD and DAC; announcement Kaufman Award
 - Pat and Hidetoshi will discuss non-academic award proposal; hope to present to EC meeting at DAC- need to reach non-academic engineers
 - (Shishpal) table of awards and contests for full picture of current efforts and areas of focus

- Yao-Wen: (not on call)

- For BoG presentation
 - (Shishpal) Strategies
 - Chapters;
 - developing new workshops/conferences with conference chair
 - Distinguished Lecturers CEDA Community

- José:

- For BoG presentation
 - (Shishpal) request for report on CEDA website since launch (José to prepare)
 - current outreach efforts; indicators going forward; content changes
 - (Sachin)POC as liaison with D2 to ensure total utilization of contract (MOU)
 - point person to upload content; check into Conference Catalysts (Jennifir) for this web editing
 - José to spearhead web efforts; work with Jennifir
 - David to send list of forms essential for conferences online; sponsorship request packet; can discuss offline with Jennifir
 - (Sachin)Website operation is two-fold
 - day to day items under current maintenance contract
 - new features (separate contract)

(Jennifir) brought up issues with CEDA's compliance regarding governing documents

- Jennifir to send mark-ups to Sani and Shishpal by end of day

(Shishpal) will review document mark-ups ASAP; will make proposed necessary amendments with Sani

(José) request for newsletter materials from Chairs by next week

- Kaufman AWARD

- ICCAD
- ISCAS Distinguished Speaker (David)
- Yao-Wen to prepare short paragraph on DAC Distinguished Lecture

(Shishpal) Meeting adjourned at 10:46

Action items noted in blue