Call to Order / Approval of November Minutes

Motion to approve minutes as previously distributed (David)
Motion passed

- Start of year discussion/intros
- Presentation of best practices for VPs and subcommittees roles
- CEDA EC Meeting at DATE 2018

CEDA EC Meeting – Monday, March 19th (co-located with DATE 2018, Dresden, Germany)
09:00 - 12:40 CEDA Executive Committee (EC) Meeting (ICC room 7; breakfast provided- 08:30)
13:00 - 14:30 CEDA EC Lunch (Palais Bistro at the Hotel Taschenbergpalais Kempinski)
15:00 - 16:30 CEDA EC Photo and Headshots (ICC)

AI- (Jennifir) get availability of EC for photo- shoot before lunch so that all are present

Luca (Conferences):

- Interaction with CASS and remainder of parent societies
- Request for a 25% financial sponsorship for the 23rd IEEE International Conference on Emerging Technologies and Factory Automation (EFTA) - September 4-7, 2018, Torino, Italy
  - Related Materials
    - Application slides
    - Financials

Gi-Joon (Technical Activities):

- DLP program, renewal of lecturers of 2017
  - Call for DL participation
  - Nomination form

AI- GJN and SM to discuss DLP offline and update EC
Discussion about interaction with Tunisia Local Chapter and sponsorship process of activities in general (not followed for ACIT’17).
- Local chapter banking account setup process (China Shanghai chapter issue)
- SMACD’s request for $1K Financial Sponsorship for the EDA Competition
  - Proposal pdf
- Update on the Cadence Global Collaboration Framework (2018 period)
  - Link to sponsored events by Cadence in 2018: 
    https://www.dropbox.com/s/05ulmhidbywpxkv/Appendix-Cadence%20sponsored%20CEDA%20events-List2018-ProposedBudgets-v3%20%2802%29.docx?dl=0

Roundtable Discussion:
- Open questions from EC members
  Newton Award Discussion- Subhasish

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<thead>
<tr>
<th>Action Items</th>
<th>Who</th>
<th>Due</th>
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<tbody>
<tr>
<td>Please complete the Google Form sent by Jennifir for DATE mtg</td>
<td>EC</td>
<td>20 January</td>
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<td>please look over papers in your field- Newton Award nomination link: <a href="http://ieee-ceda.org/form/a-richard-newton-technical-impac?source_entity_type=node&amp;source_entity_id=361">http://ieee-ceda.org/form/a-richard-newton-technical-impac?source_entity_type=node&amp;source_entity_id=361</a></td>
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